**Year 7 Leavers**

Dear parent/carer,

A “Drive-By” event has been arranged for Thursday 25th June in the school car park. Please see the arrangements below:

* To manage traffic, the pupils and their families will be split into two groups. Please check the class list for your allocated time.
* Pupils are encouraged to wear their uniforms one last time
* Staff will welcome you from a distance as you enter the school car park and drive around
* At the front of the school entrance you will have the opportunity to get out of the car and have your photograph taken using your own cameras, phones, etc. Please be mindful not to touch any of the displays and photographs can only be taken within family groups. In the interests of Health and Safety, only one family group may exit their car at a time. Please also be mindful of others so that the queue is not too long.
* Pupils will be given small mementos of their time at OIPS form the school from Parent’s Council. They will also be presented with the tie for their new school.
* Please be patient. We will try to make this a momentous and memorable occasion
* For those families who will be leaving the school, there will be a small plant that you can plant in your garden or in a pot and be reminded of your time at OIPS
* Videos of the Year 7 pupils will be posted on the school website and Facebook over the coming days

We look forward to seeing you then.

Regards

Mrs. Taggart and Mrs. Waring